



**RANCHO  
LOS  
CERRITOS**

## **Custodian**

**Now Hiring for:** Custodian  
**Hours:** Part-time, 24 hours/week (weekdays with some evenings and weekends required), non-exempt  
**Compensation:** Salary Range is \$17-\$19/hour, depending on experience

**\*\*\*Please note that employment at Rancho Los Cerritos is considered “at will.”**

### **Position Description:**

The Custodian is responsible for performing a variety of cleaning, maintenance, and light repair tasks to maintain the historic building, visitor center, administrative cottage, and grounds at Rancho Los Cerritos Historic Site. This role requires a sensitivity to the preservation of historic materials and a commitment to high standards of cleanliness and safety. The Custodian is responsible for the upkeep of the three on-site buildings as well as outdoor spaces, utilizing products that align with our environmentally conscious initiatives. The Custodian reports to the Facilities and Maintenance Manager.

Rancho Los Cerritos is a historic site and museum dedicated to preserving and interpreting the rich cultural heritage of Southern California. The site includes an 1844 adobe home, landscaped gardens, and museum exhibits. As a vital member of the team, the Custodian helps ensure a clean, safe, and welcoming environment for visitors, volunteers, and staff, while supporting the preservation of a significant cultural landmark.

### **Duties and Responsibilities:**

- Clean and maintain public areas, picnic spaces, restrooms, offices, and museum spaces in accordance with conservation best practices and in accordance with the Secretary of the Interior’s Standards for the Treatment of Historic Properties.
- Perform daily janitorial tasks including sweeping, mopping, dusting, vacuuming, laundry, restocking of restrooms and trash removal.
- Collect trash, recyclables, and compostable materials and deposit them in their proper containers.
- Monitor and report any issues with building systems (plumbing, HVAC, lighting) or signs of damage to historic structures and report them to the Facilities and Maintenance Manager.
- Assist with event setup and breakdown, including moving tables, chairs, and equipment.
- Support deep cleaning and special projects as needed.
- Secure and monitor janitorial supplies and maintain inventory and storage areas.
- Ensure compliance with safety and environmental regulations.
- Assist facilities staff with minor repairs and routine maintenance tasks.

- Report unusual conditions, vandalism, or security concerns to the Facilities and Maintenance Manager.
- Work occasional weekend events and evening events as needed

### **Knowledge, Skills, and Abilities:**

#### Required:

- High school diploma or equivalent.
- Previous custodial or janitorial experience (1+ years preferred).
- Ability to lift up to 50 pounds, climb ladders, and perform physical labor.
- Basic knowledge of cleaning techniques and safety protocols.
- Comfortable working independently and in a team environment.
- Attention to detail and respect for historic materials and museum standards.

#### Preferred:

- Experience working in a museum, historic site, or similar environment.
- Familiarity with green cleaning practices.
- Bilingual in English and Spanish is a plus.

#### Work Environment:

- Indoor and outdoor work in a variety of weather conditions.
- Interaction with the public, staff, and volunteers in a customer service-oriented setting.
- May include evenings, weekends, or holidays for special events.

**THE HISTORIC SITE AND MUSEUM:** Rancho Los Cerritos Foundation operates Rancho Los Cerritos Historic Site and Museum a private-public partnership with the City of Long Beach. Interpreting rural lifestyles and economic development in Southern California between the 1840s and 1940s, the museum encompasses an 1844 Monterey Colonial style adobe on 4.7 acres of land and includes a visitor center and research library. Open hours are Wednesday through Sunday from 1:00pm-5:00pm (Saturday 10:00am-5:00pm) for public tours, with school tours, special events and programs offered throughout the year. [www.RanchoLosCerritos.org](http://www.RanchoLosCerritos.org)

**To Apply:** Qualified applicants can e-mail a cover letter and current resume to [alisonb@rancholoscerritos.org](mailto:alisonb@rancholoscerritos.org) or mail these documents to Alison Bruesehoff, Executive Director, Rancho Los Cerritos Foundation, 4600 N. Virginia Road, Long Beach, CA 90807. No phone calls please. Upon offer, references will be requested.

**Application Due Date: 6/23/25**

*Rancho Los Cerritos is an equal opportunity employer and is committed to creating a diverse environment. All qualified applicants will receive consideration for employment regardless of race, gender, sexual orientation, immigration status, national origin, disability status, age, or veteran status.*